

3.1.2.3.4-101

The capability shall be provided to require the user to specify the Award: Amount for each SSN entered.

OUTPUTS

The following outputs shall result from the Award Mass Action process.

3.1.2.3.4-200

Suspended award NOACs for each employee specified by the user.

3.1.2.3.5 Performance Rating Mass Action

NPPS shall provide the capability to generate a suspended Performance Rating (NOAC 990) for each employee specified by the user.

INPUTS

The inputs for the Performance Rating Mass Action process are listed in Appendix D.

PROCESSES

3.1.2.3.5-100

The capability shall be provided to require the user to specify the new Performance Rating: Current for each SSN entered.

3.1.2.3.5-101

The capability shall be provided to set Performance Rating data in accordance with the personnel action processing described in Paragraph 3.1.2.1.2-221.

3.1.2.3.5-102

The capability shall be provided to only allow for Performance Rating Year to equal the year of Effective Date.

3.1.2.3.5-103

The capability shall be provided to set the Source of each action to G, indicating that the Performance Rating Mass Action process created the transaction.

3.1.2.3.5-104

The capability shall be provided to disallow the processing of a NOAC 990 action if the Effective Date of the action is the same as Empl Crnt Rtnng Efctv Date, Empl Prior1 Rtnng Efctv Date, Empl Prior2 Rtnng Efctv Date, or Empl Prior3 Rtnng Efctv Date.

3.1.2.3.5-105

The capability shall be provided to display an informative message if a NOAC 990 action is being processed and the input Performance Rating: Current Yr is equal to Performance Rating: Current Yr, Performance Rating: Prior Yr 1, Performance Rating: Prior Yr 2, or Performance Rating: Prior Yr 3.

3.1.2.3.5-106

The capability shall be provided to disallow processing of NOAC 990 action if the performance rating and performance pattern do not meet the edit criteria as defined in the Code of Federal Regulations.

OUTPUTS

The following output shall result from the Performance Rating Mass Action.

3.1.2.3.5-200

Suspended NOAC 990 for each employee specified by the user.

3.1.2.3.5.1 Performance Rating Automatic Processing

NPPS shall provide the capability to generate suspended Performance Ratings (NOAC 990) for each employee that meets the user defined effective date requirement.

INPUTS

The input for the Performance Rating Automatic Processing will be an indicator on the Per Control Table that indicates if processing is to be on EOD, current rating effective date, or no processing is to occur.

PROCESSES

3.1.2.3.5.1-100

The capability shall be provided to examine each employee performance appraisal and based on the processing date, generate a suspended NOAC 990 with a performance rating level of '3' and a performance rating pattern code of 'A'.

OUTPUTS

The following output shall result from the Performance Rating Automatic Processing.

3.1.2.3.5.1-200

Suspended NOAC 990 for each employee that meets the user defined effective date criteria.

3.1.2.3.6 Annual Comparability Increase Mass Action

NPPS shall provide the capability to generate a suspended ACI (NOAC 894) for each employee in the database who meets the selection criteria specified by the user. NPPS shall provide the capability for the user to set all new Salary amounts for all Pay Table, Grade, and Step combinations.

NPPS shall provide the capability to generate ACI suspended actions for General Merit employees (Pay Plan equals GM) as well as those employees who are not General Merit (Pay Plan not equal GM).

INPUTS

The inputs for the ACI process are listed in Appendix D.

PROCESSES

3.1.2.3.6-100

The capability shall be provided to set the Source of each action to A, indicating that the ACI Mass Action process created the transaction.

3.1.2.3.6-101

The capability shall be provided to determine the eligibility criteria for employees who are not General Merit as follows.

Annuitant Indicator is not 1, 4, and 5.

Pay Rate Determinant is 0, 5, 6, 7, C, or M.

Pay Table and Grade match those specified by the user.

3.1.2.3.6-102

The capability shall be provided to set Empl Basic Pay Amt and Empl Sch Basic Pay Amt for employees who are not General Merit (Pay Plan not equal GM) in accordance with table TSALSTEP included in Appendix J based on the employee's Pay Table, Grade: Current, and Step.

3.1.2.3.6-103

The capability shall be provided to determine eligibility criteria for General Merit employees as follows.

Pay Plan is GM.

Pay Rate Determinant is 0, 5, 6, 7, C, or M.

Annuitant Indicator is not 1, 4, and 5.

3.1.2.3.6-104

The capability shall be provided to calculate the Empl Basic Pay Amt and Empl Sch Basic Pay Amt for General Merit employees as specified in the following paragraphs and the following terms shall be used as defined.

- Old Minimum = Minimum Salary for the employee's current Grade under the old salary ranges.
- New Minimum = Minimum Salary for the employee's current Grade under the new salary ranges.
- Old Maximum = Maximum Salary for the employee's current Grade under the old salary ranges.
- New Maximum = Maximum Salary for the employee's current Grade under the new salary ranges.
- Old Range = Old Maximum - Old Minimum.
- New Range = New Maximum - New Minimum.

3.1.2.3.6-105

The capability shall be provided to perform the following calculation if the Pay Plan equals GM.

1. If Empl Basic Pay Amt* = Old Minimum,
Empl Basic Pay Amt = New Minimum
2. If Empl Basic Pay Amt* = Old Maximum,
Empl Basic Pay Amt = New Maximum

3. If Empl Basic Pay Amt* > Old Minimum and < Old Maximum,
 Empl Basic Pay Amt = New Minimum + A**
 Where A = ((Empl Basic Pay Amt* - Old Minimum) / Old
 Range***) x New Range

* If Empl Sch Basic Pay Amt > 0, use Empl Sch Basic Pay Amt.

** Round up to next highest dollar when cents > 0.

*** Carry to seven decimal positions and truncate.

3.1.2.3.6-106

The capability shall be provided to automatically add one to the Suspense Sequence for those unmatured suspended transactions that are effective the same day as the ACI and the ACI's Suspense Sequence shall be set to one. Suspense Sequence shall be updated prior to determining the master record for the ACI. The suspended data shall be regenerated and SF 50 Print Status set to null for those actions whose Suspense Sequence has been modified after the ACI action has been created.

3.1.2.3.6-107

The capability shall be provided to compute Empl Adjstd Basic Pay Amt (Adj Basic Pay) by summing Empl Basic Pay Amt (Basic Pay) and Empl Lclty Adjstmnt Anl Amt (Local Pay). If the computed Adj Basic Pay is greater than the Salary Caps found in Relational Edit Table REX2, then Adj Basic Pay shall be set equal to the Salary Cap, Local Pay shall be set equal to the difference between Basic Pay and Adj Basic Pay, Empl Sch Lclty Adjstmnt Anl Amt (Sch Local Pay) shall be set equal to the uncapped Local Pay amount, Empl Sch Adjstd Basic Pay Amt (Sch Adj Basic Pay) shall be set equal to the uncapped Adj Basic Pay amount, and Empl Sch Tot Pay Amt (Sch Tot Pay) shall be set equal to the uncapped Tot Pay amount.

Pay Plan	Salary Cap REX2
ES, AD, SL, ST, CA	Ex Lev III Salary
GS, GM	Ex Lev IV Salary

3.1.2.3.6-108

The capability shall be provided to set Empl Lclty Adjstmnt Anl Amt on any change to Empl Basic Pay Amt when the Empl Lclty Adjstmnt Ind is found in table TLOA.

Non-special Rate (Pay Table Indicator equals blank and Pay Rate Determinant does not equal 5, 6, E, or F)

Empl Lclty Adjstmnt Anl Amt shall be set to the difference between Empl Basic Pay Amt and Empl Adjstd Basic Pay Amt where Empl Adjstd Basic Pay Amt equals the greater of

1. $(100\% + \text{IGA percent}) * \text{Empl Basic Pay Amt}$ (results 50 cents and over rounded to next whole dollar)
2. $(100\% + \text{LOA percent}) * \text{Empl Basic Pay Amt}$ (results 50 cents and over rounded to next whole dollar)

Worldwide Special Rate (Pay Table Indicator equals W, Pay Rate Determinant equals M, and Pay Plan does not equal GM)

Empl Lclty Adjstmnt Anl Amt (Local Pay) shall be set to the difference between Empl Basic Pay Amt (Basic Pay) and Empl Adjstd Basic Pay Amt (Adj Basic Pay) where Empl Adjstd Basic Pay Amt equals the greatest of

1. $(100\% + \text{IGA percent}) * \text{GS1 rate for the corresponding grade and step/retained grade and step}$ (results 50 cents and over increased to next whole dollar)
2. $(100\% + \text{LOA percent}) * \text{GS1 rate for the corresponding grade and step/retained grade and step}$ (results 50 cents and over increased to next whole dollar)
3. Basic Pay of Record
4. Old Adjusted Basic Pay (Current Pay/Continued Rate of Pay)

If New Empl Adjstd Basic Pay Amt is greater than Old Empl Adjusted Basic Pay Amt (Current Pay/Continued Rate of Pay) and Pay Rate Determinant of Record equals M and Old or New Pay Table Indicator equals W, Pay Rate Determinant (PRD) shall be set to 6.

If New Empl Adjstd Basic Pay Amt is greater than Old Empl Adjusted Basic Pay Amt (Current Pay/Continued Rate of Pay) and Pay Rate Determinant of Record equals M and New Pay Table Indicator equals blank, Pay Rate Determinant shall be set to zero.

Worldwide Special Rate (Pay Table Indicator equals W, Pay Rate Determinant equals M, and Pay Plan equals GM)

Empl Lclty Adjstmnt Anl Amt (Local Pay) shall be set to the difference between Empl Basic Pay Amt (Basic Pay) and Empl Adjstd Basic Pay Amt (Adj Basic Pay) where Empl Adjstd Basic Pay Amt equals the greatest of

1. $(100\% + \text{IGA percent}) * ((\text{Empl Basic Pay Amt} - \text{step 1 amount of employee's grade on the special salary rate schedule}) + \text{the dollar amount of step 1 of the employee's grade on the General Schedule})$ (results 50 cents and over increased to next whole dollar)
2. $(100\% + \text{LOA percent}) * ((\text{Empl Basic Pay Amt} - \text{step 1 amount of the employee's grade on the special salary rate schedule}) + \text{the dollar amount of step 1 of the employee's grade on the General Schedule})$ (results 50 cents and over increased to next whole dollar)
3. Basic Pay of Record
4. Old Adjusted Basic Pay (Current Pay/Continued Rate of Pay)

If New Empl Adjstd Basic Pay Amt is greater than Old Empl Adjusted Basic Pay Amt (Current Pay/Continued Rate of Pay) and Pay Rate Determinant of Record equals M and Old or New Pay Table Indicator equals W, Pay Rate Determinant (PRD) shall be set to 6.

If New Empl Adjstd Basic Pay Amt is greater than Old Empl Adjusted Basic Pay Amt (Current Pay/Continued Rate of Pay) and Pay Rate Determinant of Record equals M and New Pay Table Indicator equals blank, Pay Rate Determinant shall be set to zero.

Worldwide Special Rate (Pay Table Indicator equals W; Pay Rate Determinant equals 5, 6, E, or F; and Pay Plan equals GM)

Empl Lclty Adjstmnt Anl Amt shall be set to the difference between Empl Basic Pay Amt and Empl Adjstd Basic Pay Amt where Empl Adjstd Basic Pay Amt equals the greatest of

1. $(100\% + \text{IGA percent}) * ((\text{Empl Basic Pay Amt} - \text{lower range amount of employee's grade on the special salary rate schedule}) + \text{the dollar amount of step 1 of the employee's grade on the General Schedule})$ (results 50 cents and over rounded to next whole dollar)
2. $(100\% + \text{LOA percent}) * ((\text{Empl Basic Pay Amt} - \text{lower range amount of employee's grade on the special salary rate schedule}) + \text{the dollar amount of step 1 of the employee's grade on the General Schedule})$ (results 50 cents and over rounded to next whole dollar)

3. Basic Pay of Record

Special Rate (Pay Table Indicator equals L or W; Pay Rate Determinant equals 5, 6, E, or F; and Pay Plan does not equal GM)

Empl Lclty Adjstmnt Anl Amt shall be set to the difference between Empl Basic Pay Amt and Empl Adjstd Basic Pay Amt where Empl Adjstd Basic Pay Amt equals the greatest of

1. $(100\% + \text{IGA percent}) * \text{GS1 rate for the corresponding grade and step/retained grade and step (results 50 cents and over rounded to next whole dollar)}$
2. $(100\% + \text{LOA percent}) * \text{GS1 rate for the corresponding grade and step/retained grade and step (results 50 cents and over rounded to next whole dollar)}$
3. Special Rate Basic Pay (IAW Pay Table of Record)

3.1.2.3.6-109

The capability shall be provided to compute Empl Othr Pay Amt by summing Empl AUO Anl Amt, Retention Allowance, Supervisory Diff, Empl Stfng Dfrntl Anl Amt and Availability Pay: Annual Amt.

3.1.2.3.6-110

The capability shall be provided to compute Empl Tot Pay Amt by summing Empl Adjstd Basic Pay Amt and Empl Othr Pay Amt.

3.1.2.3.6-111

The capability shall be provided to recompute Empl AUO Anl Amt, Retention Allowance, Empl Stfng Dfrntl Anl Amt, and Supervisory Diff by multiplying the new Empl Basic Pay Amt by the respective percentages for each pay adjustment.

3.1.2.3.6-112

The capability shall be provided to compute Empl Sch Adjstd Basic Pay Amt by summing Empl Sch Basic Pay Amt and Empl Lclty Adjstmnt Anl Amt when Empl Sch Basic Pay Amt is greater than zero.

3.1.2.3.6-113

The capability shall be provided to set the SF 50 Comment Code equal to Y24 if NOAC is 894 and Duty Station Code found in table TLOA and Local Pay Amount

is greater than zero and Pay Rate Determinant equals C, S, 0, or 7 and Pay Plan equals GS, GM, or GW.

3.1.2.3.6-114

The capability shall be provided to set the SF 50 Comment Code equal to Y25 if NOAC is 894 and Duty Station Code found in table TLOA and Pay Rate Determinant equals 5 or 6 and Pay Table Indicator equals L or W and Adjusted Basic Pay is equal to the Special Rate and Local Pay equals zero.

3.1.2.3.6-115

The capability shall be provided to set the SF 50 Comment Code equal to Y26 if NOAC is 894 and Duty Station Code found in table TLOA and Pay Rate Determinant equals 5 or 6 and Occupational Code is not equal 1811 and Local Pay is greater than zero.

3.1.2.3.6-116

The capability shall be provided to set the SF 50 Comment Code equal to Y27 if NOAC is 894 and Duty Station Code found in table TLOA and Occupational Code is 1811 and Grade equals 3 through 10 and Pay Rate Determinant equals 5 or 6 and Local Pay Amount is greater than zero.

3.1.2.3.6-117

The capability shall be provided to set the SF 50 Comment Code to Y34 if NOAC is 894 and Duty Station Code found in table TLOA and Pay Rate Determinant changes from M to 5, 6, E, or F.

3.1.2.3.6-118

The capability shall be provided to recompute Availability Pay: Annual Amt by multiplying new Adj Basic Pay by 25% (results 50 cents and over increased to next whole dollar).

OUTPUTS

The following outputs shall result from the ACI process.

3.1.2.3.6-200

Suspended NOAC 894 for each employee record meeting selection criteria.

3.1.2.3.6-300

Approved Action Not Requiring an SF 50, Core Report 151; included in Appendix G.

3.1.2.3.7 NASA Classification Code Mass Action

NPPS shall provide the capability to generate a suspended Change in NASA Classification Code (NOAC 920) for each employee that meets the selection criteria specified by the user.

INPUTS

The inputs for the Change in NASA Classification Code Mass Action process are listed in Appendix D.

PROCESSES

3.1.2.3.7-100

The capability shall be provided to enable the user to change the NASA Classification Code for each SSN that has been specified whose current NASA Classification Code is equal to the From NASA Classification Code.

3.1.2.3.7-101

The capability shall be provided that if no SSNs are specified, all employees whose current NASA Classification Code is equal to the From NASA Classification Code will be selected.

3.1.2.3.7-102

The capability shall be provided to set the Source of each action to N, indicating that the NASA Classification Code Mass Action process created the transaction.

OUTPUTS

The following outputs result from the Change in NASA Classification Code process.

3.1.2.3.7-200

Suspended NOAC 920 for each employee record meeting the criteria selected by the user.

3.1.2.3.8 Organization Name Mass Action

NPPS shall provide the capability to generate a suspended Change in Organization Name (NOAC 925) for each employee that meets the selection criteria specified by the user.

INPUTS

The inputs for the Change in Organization Name mass action process are listed in Appendix D.

PROCESSES

3.1.2.3.8-100

The capability shall be provided to enable the user to generate changes to Organization: Assigned Level One, Organization: Assigned Level Two, Organization: Assigned Level Three, and Organization: Assigned Level Four for each SSN that has been specified whose current Organization: Assigned Code is equal to the Organization: Assigned Code specified by the user.

3.1.2.3.8-101

The capability shall be provided that if no SSNs are specified, all employees whose current Organization: Assigned is equal to the Organization: Assigned specified by the user will be selected.

3.1.2.3.8-102

The capability shall be provided to generate Organization: Assigned Level One, Organization: Assigned Level Two, Organization: Assigned Level Three, and Organization: Assigned Level Four based on a hierarchical structure if the Organization: Assigned code is identified as structured. This technique is demonstrated in Table 3.1.2.1.2-2. If the Organization: Assigned code is identified as a non-structured organization, NPPS shall use the user defined levels of Organization: Assigned codes associated with the Organization: Assigned code specified by the user to generate the different levels of organization titles. This technique is demonstrated in Table 3.1.2.1.2-3.

3.1.2.3.8-103

The capability shall be provided to set the Source of each action to zero, indicating that the Organization Name Mass Action process created the transaction.

OUTPUTS

The following outputs shall result from the Change in Organization Name process.

3.1.2.3.8-200

Approved Action Not Requiring an SF 50, Core Report 151; included in Appendix G.

3.1.2.3.9 FEHB Plan Code Mass Action

NPPS shall provide the capability to generate a suspended change in FEHB Plan Code (NOAC 942) for each employee that meets the selection criteria specified by the user.

INPUTS

The inputs for the FEHB Plan Code Mass Action process are listed in Appendix D.

PROCESSES

3.1.2.3.9-100

The capability shall be provided to require the user to specify the new FEHB Plan Code for each SSN entered.

3.1.2.3.9-101

The capability shall be provided to set the Source of each FEHB Plan Code Mass action to H, indicating that the FEHB Plan Code Mass Action process created the transaction.

OUTPUTS

The following output results from the FEHB process.

3.1.2.3.9-200

Suspended NOAC 942 for each employee specified by the user.

3.1.2.3.10 TSP Change Mass Action

NPPS shall provide the capability to generate a suspended TSP change (NOAC 943) for each employee that meets the selection criteria specified by the user.

INPUTS

The inputs for the TSP Change mass action process are listed in Appendix D.

PROCESSES

3.1.2.3.10-100

The capability shall be provided to allow the user to select by SSN(s).

3.1.2.3.10-101

The capability shall be provided to set the value of TSP: Employee Status to "Y."

3.1.2.3.10-102

The capability shall be provided to set the value of TSP: Eligibility Date to null.

3.1.2.3.10-103

The capability shall be provided to set the TSP: Status Date equal to the Effective Date.

3.1.2.3.10-104

The capability shall be provided to set the Source of each TSP Mass Action to "S," indicating that the TSP Code Mass Action process created the transaction.

OUTPUTS

The following output shall result from the TSP Change process.

3.1.2.3.10-200

Suspended NOAC 943 for each employee specified by the user.

3.1.2.3.11 Locality Payment Mass Action

NPPS shall provide the capability to generate a suspended Locality Payment (NOAC 895) for each employee that meets the selection criteria specified by the user.

INPUTS

The inputs for the Locality Payment Mass Action process are listed in Appendix D.

PROCESSES

3.1.2.3.11-100

The capability shall be provided to select all employees whose current Duty Station code is equal to the Duty Station code specified by the user and whose Employee Locality Adjustment Indicator is not blank.

The capability shall be provided to select all employees whose current Duty Station code is equal to the Duty Station code specified by the user and whose Employee Locality Adjustment Indicator is blank, and whose Duty Station and Pay Plan, or Pay Plan and Occupational Code, match Core Table TLOA.

3.1.2.3.11-101

The capability shall be provided to set Empl Lclty Adjstmnt Ind in accordance with table TLOA.

3.1.2.3.11-102

The capability shall be provided to set Empl Lclty Adjstmnt Anl Amt on any change to Empl Basic Pay Amt when the Empl Lclty Adjstmnt Ind is found in table TLOA.

Non-special Rate (Pay Table Indicator equals blank and Pay Rate Determinant does not equal 5, 6, E, or F)

Empl Lclty Adjstmnt Anl Amt shall be set to the difference between Empl Basic Pay Amt and Empl Adjstd Basic Pay Amt where Empl Adjstd Basic Pay Amt equals the greater of

1. $(100\% + \text{IGA percent}) * \text{Empl Basic Pay Amt}$ (results 50 cents and over rounded to next whole dollar)

2. $(100\% + \text{LOA percent}) * \text{Empl Basic Pay Amt}$ (results 50 cents and over rounded to next whole dollar)

Worldwide Special Rate (Pay Table Indicator equals W, Pay Rate Determinant equals M, and Pay Plan does not equal GM)

Empl Lclty Adjstmnt Anl Amt (Local Pay) shall be set to the difference between Empl Basic Pay Amt (Basic Pay) and Empl Adjstd Basic Pay Amt (Adj Basic Pay) where Empl Adjstd Basic Pay Amt equals the greatest of

1. $(100\% + \text{IGA percent}) * \text{GS1 rate for the corresponding grade and step/retained grade and step}$ (results 50 cents and over increased to next whole dollar)
2. $(100\% + \text{LOA percent}) * \text{GS1 rate for the corresponding grade and step/retained grade and step}$ (results 50 cents and over increased to next whole dollar)
3. Basic Pay of Record
4. Old Adjusted Basic Pay (Current Pay/Continued Rate of Pay)

If New Empl Adjstd Basic Pay Amt is greater than Old Empl Adjusted Basic Pay Amt (Current Pay/Continued Rate of Pay) and Pay Rate Determinant of Record equals M and Old or New Pay Table Indicator equals W, Pay Rate Determinant (PRD) shall be set to 6.

If New Empl Adjstd Basic Pay Amt is greater than Old Empl Adjusted Basic Pay Amt (Current Pay/Continued Rate of Pay) and Pay Rate Determinant of Record equals M and New Pay Table Indicator equals blank, Pay Rate Determinant shall be set to zero.

Worldwide Special Rate (Pay Table Indicator equals W, Pay Rate Determinant equals M, and Pay Plan equals GM)

Empl Lclty Adjstmnt Anl Amt (Local Pay) shall be set to the difference between Empl Basic Pay Amt (Basic Pay) and Empl Adjstd Basic Pay Amt (Adj Basic Pay) where Empl Adjstd Basic Pay Amt equals the greatest of

1. $(100\% + \text{IGA percent}) * ((\text{Empl Basic Pay Amt} - \text{step 1 amount of employee's grade on the special salary rate schedule}) + \text{the dollar amount of step 1 of the employee's grade on the General Schedule})$ (results 50 cents and over increased to next whole dollar)
2. $(100\% + \text{LOA percent}) * ((\text{Empl Basic Pay Amt} - \text{step 1 amount of the employee's grade on the special salary rate schedule}) + \text{the dollar amount of step 1 of the employee's grade on the General Schedule})$ (results 50 cents and over increased to next whole dollar)

3. Basic Pay of Record
4. Old Adjusted Basic Pay (Current Pay/Continued Rate of Pay)

If New Empl Adjstd Basic Pay Amt is greater than Old Empl Adjusted Basic Pay Amt (Current Pay/Continued Rate of Pay) and Pay Rate Determinant of Record equals M and Old or New Pay Table Indicator equals W, Pay Rate Determinant (PRD) shall be set to 6.

If New Empl Adjstd Basic Pay Amt is greater than Old Empl Adjusted Basic Pay Amt (Current Pay/Continued Rate of Pay) and Pay Rate Determinant of Record equals M and New Pay Table Indicator equals blank, Pay Rate Determinant shall be set to zero.

Worldwide Special Rate (Pay Table Indicator equals W; Pay Rate Determinant equals 5, 6, E, or F; and Pay Plan equals GM)

Empl Lclty Adjstmnt Anl Amt shall be set to the difference between Empl Basic Pay Amt and Empl Adjstd Basic Pay Amt where Empl Adjstd Basic Pay Amt equals the greatest of

1. $(100\% + \text{IGA percent}) * ((\text{Empl Basic Pay Amt} - \text{lower range amount of employee's grade on the special salary rate schedule}) + \text{the dollar amount of step 1 of the employee's grade on the General Schedule})$ (results 50 cents and over rounded to next whole dollar)
2. $(100\% + \text{LOA percent}) * ((\text{Empl Basic Pay Amt} - \text{lower range amount of employee's grade on the special salary rate schedule}) + \text{the dollar amount of step 1 of the employee's grade on the General Schedule})$ (results 50 cents and over rounded to next whole dollar)
3. Basic Pay of Record

Special Rate (Pay Table Indicator equals L or W; Pay Rate Determinant equals 5, 6, E, or F; and Pay Plan does not equal GM)

Empl Lclty Adjstmnt Anl Amt shall be set to the difference between Empl Basic Pay Amt and Empl Adjstd Basic Pay Amt where Empl Adjstd Basic Pay Amt equals the greatest of

1. $(100\% + \text{IGA percent}) * \text{GS1 rate for the corresponding grade and step/retained grade and step}$ (results 50 cents and over rounded to next whole dollar)
2. $(100\% + \text{LOA percent}) * \text{GS1 rate for the corresponding grade and step/retained grade and step}$ (results 50 cents and over rounded to next whole dollar)

3. Special Rate Basic Pay (IAW Pay Table of Record)

3.1.2.3.11-103

The capability shall be provided to compute Empl Adjstd Basic Pay Amt (Adj Basic Pay) by summing Empl Basic Pay Amt (Basic Pay) and Empl Lclty Adjstmnt Anl Amt (Local Pay). If the computed Adj Basic Pay is greater than the Salary Caps found in Relational Edit Table REX2, then Adj Basic Pay shall be set equal to the Salary Cap, Local Pay shall be set equal to the difference between Basic Pay and Adj Basic Pay, Empl Sch Lclty Adjstmnt Anl Amt (Sch Local Pay) shall be set equal to the uncapped Local Pay amount, Empl Sch Adjstd Basic Pay Amt (Sch Adj Basic Pay) shall be set equal to the uncapped Adj Basic Pay amount and Empl Sch Tot Pay Amt (Sch Tot Pay) shall be set equal to the uncapped Tot Pay amount.

Pay Plan

Salary Cap REX2

ES, AD, SL, ST, CA
GS, GM

Ex Lev III Salary
Ex Lev IV Salary

3.1.2.3.11-104

The capability shall be provided to recompute Empl AUO Anl Amt by multiplying the new Empl Adjstd Basic Pay Amt by Empl AUO Pct.

3.1.2.3.11-105

The capability shall be provided to recompute Empl Othr Pay Amt by summing Empl AUO Anl Amt, Retention Allowance, Supervisory Diff, Empl Stfng Dfrntl Anl Amt and Availability Pay: Annual Amt.

3.1.2.3.11-106

The capability shall be provided to recompute Empl Total Pay Amt by summing Empl Othr Pay Amt and Empl Adjstd Basic Pay Amt.

3.1.2.3.11-107

The capability shall be provided to compute Empl Sch Adjstd Basic Pay Amt by summing Empl Sch Basic Pay Amt and Empl Lclty Adjstmnt Anl Amt when Empl Sch Basic Pay Amt is greater than zero.

3.1.2.3.11-108

The capability shall be provided to set the Source of each action to J, indicating that the Locality Payment Mass Action process created the transaction.

3.1.2.3.11-109

The capability shall be provided to set Pay Rate Determinant to "M" based on Pay Rate Determinant equal 5, 6, E, or F; Pay Table Indicator equal W; and Empl Locality Adj Amt greater than zero when Adjusted Annual Rate of Basic Pay is computed using Worldwide/Nationwide special rates and effective date is not greater than 01/09/1994.

3.1.2.3.11-110

The capability shall be provided to automatically add one to the suspense Sequence for those unmatured suspended transactions that are effective the same day as the locality payment, and the locality payment's Suspense Sequence shall be set to one except when an ACI action with the same effective date exists on suspense, in which case the locality payment's Suspense Sequence shall be set to two. Suspense Sequence shall be updated prior to determining the master record for the locality payment. The suspended data shall be regenerated and SF 50 status set to null for those actions whose Suspense Sequence has been modified after the locality payment action has been created.

3.1.2.3.11-111

The capability shall be provided to recompute Availability Pay: Annual Amt by multiplying new Adj Basic Pay by 25% (results 50 cents and over increased to next whole dollar).

OUTPUTS

The following outputs result from the Locality Payment process.

3.1.2.3.11-200

Suspended NOAC 895 for each employee record meeting the selection criteria.

3.1.2.3.11-201

Approved Action not Requiring an SF 50, Core Report 151; included in Appendix G for NOAC 895 at user's option.

3.1.2.3.12 Duty Station Change Mass Action

NPPS shall provide the capability to generate a suspended Change in Duty Station (NOAC 792) for each employee that meets the selection criteria specified by the user.

INPUTS

The inputs for the Change in Duty Station Mass Action are listed in Appendix D.

PROCESSES

3.1.2.3.12-100

The capability shall be provided to require the user to specify the new Duty Station for SSNs entered.

3.1.2.3.12-101

The capability shall be provided that if no SSNs are specified, all employees whose current Duty Station or Organization: Assigned is equal to the Duty Station or Organization: Assigned specified by the user will be selected. If no Organization: Assigned or Duty Station are specified, all employees will be selected.

3.1.2.3.12-102

The capability shall be provided that if Organization: Assigned is specified by the user, the user may specify any level of organization.

3.1.2.3.12-103

The capability shall be provided to set the Source of each action to D, indicating that the Change in Duty Station Mass Action process created the transaction.

3.1.2.3.12-104

The capability shall be provided to set Empl Lclty Adjstmnt Anl Amt when the Empl Lclty Adjstmnt Ind is found in table TLOA.

Non-special Rate (Pay Table Indicator equals blank and Pay Rate Determinant does not equal 5, 6, E, or F)

Empl Lclty Adjstmnt Anl Amt shall be set to the difference between Empl Basic Pay Amt and Empl Adjstd Basic Pay Amt where Empl Adjstd Basic Pay Amt equals the greater of

1. $(100\% + \text{IGA percent}) * \text{Empl Basic Pay Amt}$ (results 50 cents and over rounded to next whole dollar)
2. $(100\% + \text{LOA percent}) * \text{Empl Basic Pay Amt}$ (results 50 cents and over rounded to next whole dollar)

Worldwide Special Rate (Pay Table Indicator equals W, Pay Rate Determinant equals M, and Pay Plan does not equal GM)

Empl Lclty Adjstmnt Anl Amt (Local Pay) shall be set to the difference between Empl Basic Pay Amt (Basic Pay) and Empl Adjstd Basic Pay Amt (Adj Basic Pay) where Empl Adjstd Basic Pay Amt equals the greatest of

1. $(100\% + \text{IGA percent}) * \text{GS1 rate for the corresponding grade and step/retained grade and step (results 50 cents and over increased to next whole dollar)}$
2. $(100\% + \text{LOA percent}) * \text{GS1 rate for the corresponding grade and step/retained grade and step (results 50 cents and over increased to next whole dollar)}$
3. Basic Pay of Record
4. Old Adjusted Basic Pay (Current Pay/Continued Rate of Pay)

If New Empl Adjstd Basic Pay Amt is greater than Old Empl Adjusted Basic Pay Amt (Current Pay/Continued Rate of Pay) and Pay Rate Determinant of Record equals M and Old or New Pay Table Indicator equals W, Pay Rate Determinant (PRD) shall be set to 6.

If New Empl Adjstd Basic Pay Amt is greater than Old Empl Adjusted Basic Pay Amt (Current Pay/Continued Rate of Pay) and Pay Rate Determinant of Record equals M and New Pay Table Indicator equals blank, Pay Rate Determinant shall be set to zero.

Worldwide Special Rate (Pay Table Indicator equals W, Pay Rate Determinant equals M, and Pay Plan equals GM)

Empl Lclty Adjstmnt Anl Amt (Local Pay) shall be set to the difference between Empl Basic Pay Amt (Basic Pay) and Empl Adjstd Basic Pay Amt (Adj Basic Pay) where Empl Adjstd Basic Pay Amt equals the greatest of

1. $(100\% + \text{IGA percent}) * ((\text{Empl Basic Pay Amt} - \text{step 1 amount of employee's grade on the special salary rate schedule}) + \text{the dollar amount of step 1 of the employee's grade on the General Schedule})$ (results 50 cents and over increased to next whole dollar)
2. $(100\% + \text{LOA percent}) * ((\text{Empl Basic Pay Amt} - \text{step 1 amount of the employee's grade on the special salary rate schedule}) + \text{the dollar amount of step 1 of the employee's grade on the General Schedule})$ (results 50 cents and over increased to next whole dollar)
3. Basic Pay of Record

4. Old Adjusted Basic Pay (Current Pay/Continued Rate of Pay)

If New Empl Adjstd Basic Pay Amt is greater than Old Empl Adjusted Basic Pay Amt (Current Pay/Continued Rate of Pay) and Pay Rate Determinant of Record equals M and Old or New Pay Table Indicator equals W, Pay Rate Determinant (PRD) shall be set to 6.

If New Empl Adjstd Basic Pay Amt is greater than Old Empl Adjusted Basic Pay Amt (Current Pay/Continued Rate of Pay) and Pay Rate Determinant of Record equals M and New Pay Table Indicator equals blank, Pay Rate Determinant shall be set to zero.

Worldwide Special Rate (Pay Table Indicator equals W; Pay Rate Determinant equals 5, 6, E, or F; and Pay Plan equals GM)

Empl Lclty Adjstmnt Anl Amt shall be set to the difference between Empl Basic Pay Amt and Empl Adjstd Basic Pay Amt where Empl Adjstd Basic Pay Amt equals the greatest of

1. $(100\% + \text{IGA percent}) * ((\text{Empl Basic Pay Amt} - \text{lower range amount of employee's grade on the special salary rate schedule}) + \text{the dollar amount of step 1 of the employee's grade on the General Schedule})$ (results 50 cents and over rounded to next whole dollar)
2. $(100\% + \text{LOA percent}) * ((\text{Empl Basic Pay Amt} - \text{lower range amount of employee's grade on the special salary rate schedule}) + \text{the dollar amount of step 1 of the employee's grade on the General Schedule})$ (results 50 cents and over rounded to next whole dollar)

3. Basic Pay of Record

Special Rate (Pay Table Indicator equals L or W; Pay Rate Determinant equals 5, 6, E, or F; and Pay Plan does not equal GM)

Empl Lclty Adjstmnt Anl Amt shall be set to the difference between Empl Basic Pay Amt and Empl Adjstd Basic Pay Amt where Empl Adjstd Basic Pay Amt equals the greatest of

1. $(100\% + \text{IGA percent}) * \text{GS1 rate for the corresponding grade and step/retained grade and step}$ (results 50 cents and over rounded to next whole dollar)
2. $(100\% + \text{LOA percent}) * \text{GS1 rate for the corresponding grade and step/retained grade and step}$ (results 50 cents and over rounded to next whole dollar)
3. Special Rate Basic Pay (IAW Pay Table of Record)

3.1.2.3.12-105

The capability shall be provided to compute Empl Adjstd Basic Pay Amt (Adj Basic Pay) by summing Empl Basic Pay Amt (Basic Pay) and Empl Lclty Adjstmnt Anl Amt (Local Pay). If the computed Adj Basic Pay is greater than the Salary Caps found in Relational Edit Table REX2, then Adj Basic Pay shall be set equal to the Salary Cap, Local Pay shall be set equal to the difference between Basic Pay and Adj Basic Pay, Empl Sch Lclty Adjstmnt Anl Amt (Sch Local Pay) shall be set equal to the uncapped Local Pay amount, Empl Sch Adjstd Basic Pay Amt (Sch Adj Basic Pay) shall be set equal to the uncapped Adj Basic Pay amount, and Empl Sch Tot Pay Amt (Sch Tot Pay) shall be set equal to the uncapped Tot Pay amount.

Pay Plan	Salary Cap REX2
ES, AD, SL, ST, CA	Ex Lev III Salary
GS, GM	Ex Lev IV Salary

3.1.2.3.12-106

The capability shall be provided to recompute Availability Pay: Annual Amt by multiplying new Adj Basic Pay by 25% (results 50 cents and over increased to next whole dollar).

3.1.2.3.12-107

The capability shall be provided to compute Empl Othr Pay Amt by summing Empl AUO Anl Amt, Retention Allowance, Supervisory Diff, Empl Stfng Dfrntl Anl Amt, and Availability Pay: Annual Amt.

OUTPUT

The following output shall result from the Change in Duty Station Mass Action process.

3.1.2.3.12-200

Suspended NOAC 792 for each employee specified by the user.

3.1.2.3.12-201

Approved Action not Requiring an SF 50, Core Report 151; included in Appendix G for NOAC 792 at user's option.

3.1.2.3.13 Change in Appropriation Mass Action

NPPS shall provide the capability to generate a suspended change in Appropriation (NOAC 954) for each employee that meets the selection criteria specified by the user.

INPUTS

The inputs for the Change in Appropriation Mass Action process are listed in Appendix D.

PROCESSES

3.1.2.3.13-100

The capability shall be provided to require the user to specify the new PLI Code for SSNs entered.

3.1.2.3.13-101

The capability shall be provided to set the new Appropriation Code in accordance with table TPRJLINE.

3.1.2.3.13-102

The capability shall be provided to set the Source of each action to B, indicating that the Change in Appropriation Mass Action process created the transaction.

OUTPUTS

The following output results from the Change in Appropriation mass action.

3.1.2.3.13-200

Suspended NOAC 954 for each employee specified by the user.

3.1.2.3.14 Miscellaneous Mass Action

NPPS shall provide the capability to generate a suspended Miscellaneous (NOAC 991) for each employee that meets the selection criteria specified by the user.

INPUTS

The inputs for the Miscellaneous Mass Action process are listed in Appendix D.

PROCESSES

3.1.2.3.14-100

The capability shall be provided to require the user to specify one of the following data elements to be changed for SSNs entered.

- Administrative Level
- Position: Criticality
- Random Testing Designator
- Supervisory Code
- Training/Dev Program
- Financial Statement Code
- Promotion: Projected Potential
- Random Testing Designator Group
- Title Code

3.1.2.3.14-101

The capability shall be provided to require the user to specify the code for the selected data element for each SSN entered.

3.1.2.3.14-102

The capability shall be provided to set the Source of each action to M, indicating that the Miscellaneous Mass Action process created the transaction.

OUTPUTS

The following output results from the Miscellaneous mass action.

3.1.2.3.14-200

Suspended NOAC 991 for each employee specified by the user.

3.1.2.3.15 Return to Duty Mass Action

NPPS shall provide the capability to generate a suspended Return to Duty (NOAC 292) action through Mass Actions process.

INPUTS

The inputs for the Return to Duty Mass Action process are listed in Appendix D.

PROCESS

3.1.2.3.15-100

The capability shall be provided to select employees whose Duty Status is not equal to Z based on one of the following selections by the user.

- Any employee whose Organization: Assigned is equal to a user specified Organization: Assigned.
- Any employee whose Organization: Assigned is within a user specified range of Organization: Assigned codes inclusive.
- Employees that are specified by SSN.
- All employees shall be selected if no Organization: Assigned codes or SSNs are specified.

3.1.2.3.15-101

The capability shall be provided to set Duty Status equal to the Duty Status found in the employee's record if no Duty Status is input for NOAC 292 Return to Duty.

3.1.2.3.15-102

The capability shall be provided to set the Source code of each transaction to R, indicating that the Return to Duty Mass Action process created the transaction.

OUTPUTS

The following outputs shall result from the Return to Duty Mass Action process.

3.1.2.3.15-200

Suspended NOAC 292 for each employee record meeting the criteria specified by the user.

3.1.2.3.15-201

Approved Action not Requiring an SF 50, Core Report 151; included in Appendix G for NOAC 292 at user's option.

3.1.2.4 SF 50 Processing

NPPS shall provide the capability to print the SF 50 (Notification of Personnel Action) for any employee transaction requiring an OPM/NASA HQ NOAC.

INPUTS

The inputs for SF 50 Processing will be suspended personnel actions as specified in Paragraph 3.1.1.1.

PROCESSES

3.1.2.4-100

The capability shall be provided for the contents of the SF 50 (Core Report 150) to be printed based upon the requirements as specified in Appendix E.

3.1.2.4-101

The capability shall be provided to print a combination SF 50 (two separate actions on the same SF 50) when an employee has two personnel actions with the same Effective Date that have SF 50: Combination set to Y and are sequenced first and second.

3.1.2.4-102

The capability shall be provided for the user to specify actions that do not require an SF 50 to be printed by setting SF: 50 Required to N during personnel action input.

3.1.2.4-103

The capability shall be provided for the user to request reprinting of the last set of SF 50s that were previously printed.

3.1.2.4-104

The capability shall be provided for the user to select SF 50s to be printed by specifying all SF 50s not yet printed, SF 50s for selected SSNs, SF 50s for specific NOACs, SF 50s between two given Effective Dates, all SF 50s for a Facility, or all SF 50s for a specific Action Update Clerk.

3.1.2.4-105

The capability shall be provided for the user to specify the contents to be printed in blocks 25, 40, 41, 42, 43, and 44 of the SF 50. The contents of each of these blocks shall be specified from the following list of data elements: Pay Block, Position: Type Local, Organization: Located, Action Entry Clerk, Functional Classification, Position: Type, Employee Number, FEHB Plan Code, WIG Date: Next, Position Criticality, and Random Testing Designator.

3.1.2.4-106

The capability shall be provided for a second page to be printed if remarks exceed the first page with the last remark on the first page set equal to "Remarks Continued on Second Page." The first remark on the second page shall be set equal to "Remarks Continued."

3.1.2.4-107

The capability shall be provided for the user to specify to negate the normally automatic setting of the SF 50: Print Status to P (Printed) during the SF 50 process.

3.1.2.4-108

The capability shall be provided for the user to specify whether or not to ignore the SF 50: Print Status during the selection of SF 50s to be printed.

3.1.2.4-109

The capability shall be provided to print a specified number of SF 50s.

3.1.2.4-110

The capability shall be provided to print the four levels of detailed organizations in accordance with Appendix E on the SF 50. A capability shall be provided to print detailed Organization Titles based on a hierarchical structure. This technique is demonstrated in table 3-9. A capability shall also be provided to allow the user to specify the Organization Titles that are to print on the SF 50 for each organization. This technique is demonstrated in table 3-10.

3.1.2.4-111

The capability shall be provided to display online a count of the number of SF 50s that will print based on the given selection criteria and to allow the user to discontinue processing if so desired.

3.1.2.4-112

The capability shall be provided to deny concurrent SF 50 processes. Only one SF 50 request may be processed at any given time.

3.1.2.4-113

The capability shall be provided to print the SF 50 Remark associated with the SF 50 Comment Codes and variables as specified by the user in accordance with table TCOMENT in Appendix J.

3.1.2.4-114

The capability shall be provided to print the SF 50 Remark associated with SF 50 Comment Code P26 with the variable contained in this remark set equal to Empl Total Pay Amt if Empl Adjstd Basic Pay Amt is limited by the Salary Cap.

Pay Plan	Salary Cap REX2
ES, AD, SL, ST, CA	Ex Lev III Salary
GS, GM	Ex Lev IV Salary

3.1.2.4-115

The capability shall be provided to print the SF 50 Remark associated with SF 50 Comment Code P05 if the employee is Special Rate (Pay Rate Determinant equals 5, 6, or M).

3.1.2.4-116

The capability shall be provided to print the SF 50 Remark associated with SF 50 Comment Code P04 if the employee is being hired (NOAC = 100 - 199 or 500 - 599) under the Superior Qualifications Rate (Pay Rate Determinant equals 5 or 7) and the Pay Plan is GS or GM.

3.1.2.4-117

The capability shall be provided for the user to modify the default destination of where the SF 50s are to be printed.

3.1.2.4-118

The capability shall be provided for the user to specify that five alignment SF 50s be printed before actual SF 50s are produced.

3.1.2.4-119

The capability shall be provided to print the SF 50 Remark associated with SF 50 Comment Code Y70 if the employee is being hired (NOAC 100 - 199 or 500 - 599), the Pay Rate Determinant equals 7, and the employee is Wage Board (NASA Classification Code equals 10000).

3.1.2.4-120

The capability shall be provided to print the SF 50 Remarks associated with SF 50 Comment Code equal to A17 if the employee is a Re-employed Annuitant (Annuitant Indicator equals 1, 4, or 5).

3.1.2.4-121

The capability shall be provided to print the SF 50 Remarks associated with SF 50 Comment Codes P08 and P10 with the variable contained in this remark set equal to the amount of the annuity (Empl Sch Adjstd Basic Pay Amt minus Empl Adjstd Basic Pay Amt), and Y71 with the variable contained in this remark set equal to Empl Adjstd Basic Pay Amt if the employee is a Re-employed Annuitant (Annuitant Indicator equal to 1, 4, or 5) and the Pay Basis is not equal to WC (Without Compensation).

3.1.2.4-122

The capability shall be provided to print the SF 50 Remark associated with SF 50 Comment Code P78 with the variable contained in this remark set equal to the Retention Allowance if the employee is receiving a Retention Allowance prior to the effective date of the action and Block 12 is not blank (refer to Appendix E).

3.1.2.4-123

The capability shall be provided to print the SF 50 Remark associated with SF 50 Comment Code P70 with the variable contained in this remark set equal to the Retention Allowance if the employee is receiving a Retention Allowance as of the effective date of the action and Block 20 is not blank or does not contain an award amount (refer to Appendix E).

3.1.2.4-124

The capability shall be provided to print the SF 50 Remark associated with SF 50 Comment Code P80 with the variable contained in this remark set equal to the Supervisory Differential if the employee is receiving a Supervisory Differential prior to the effective date of the action and Block 12 is not blank (refer to Appendix E).

3.1.2.4-125

The capability shall be provided to print the SF 50 Remark associated with SF 50 Comment Code P72 with the variable contained in this remark set equal to the Supervisory Differential if the employee is receiving a Supervisory Differential as of the effective date of the action and Block 20 is not blank or does not contain an award amount (refer to Appendix E).

3.1.2.4-126

The capability shall be provided to print the SF 50 Remark associated with SF 50 Comment Code P79 with the variable contained in this remark set equal to Empl Stfng Dfrntl Anl Amt if the employee is receiving a Staffing Differential prior to the effective date of the action and Block 12 is not blank (refer to Appendix E).

3.1.2.4-127

The capability shall be provided to print the SF 50 Remark associated with SF 50 Comment Code P71 with the variable contained in this remark set equal to Empl Stfng Dfrntl Anl Amt if the employee is receiving a Staffing Differential as of the effective date of the action and Block 20 is not blank or does not contain an award amount (refer to Appendix E).

3.1.2.4-128

The capability shall be provided to print the SF 50 Remark associated with SF 50 Comment Code P73 when the NOAC equals 818 and is giving or changing the Empl AUO Pct.

3.1.2.4-129

The capability shall be provided to print the SF 50 Comment Code associated with SF 50 Comment Code P82 with the variable contained in this remark set equal to Empl AUO Anl Amt if the employee is receiving an AUO prior to the effective date of the action and Block 12 is not blank (refer to Appendix E).

3.1.2.4-130

The capability shall be provided to print the SF 50 Comment Code associated with SF 50 Comment Code P81 with the variable contained in this remark set equal to Empl AUO Anl Amt if the employee is receiving an AUO as of the effective date of the action and Block 20 is not blank or does not contain an award amount (refer to Appendix E).

3.1.2.4-131

The capability shall be provided to print the SF 50 Remark associated with SF 50 Comment Code M67 if the NOAC equals 300-399 (excluding 350) or the fourth character of the NOAC equals "T."

3.1.2.4-132

The capability shall be provided to print the SF 50 Remark associated with SF 50 Comment Code Y20 for a Firefighter (Occupation Code equal to 0081 and Tour of Duty: Uncommon Tour Hours not equal to zero) on all NOACs except accessions (1**, ***A), conversions (5**), and awards (815, 816, 872, 873, 874,

875, 876, 877, 878, 879, 885, 889, 987, 988, 989) with the variable in this remark set equal to the lesser of A or B.

A = EMPL-ADJSTD-BASIC-PAY-AMT * .25 rounded

B = (Salary for Pay Table GS1, Grade: Current 10, Step 1 * 1.%, where % = higher of the two locality rates found in TLOA) * .25 rounded

3.1.2.4-133

The capability shall be provided to print the SF 50 Comment Code P99 with the variable contained in this remark set equal to Availability Pay: Annual Amt when employee is currently receiving availability pay as of the effective date of the action, and NOAC NE 819 and the employee is not receiving an Award: Amount, and the NOAC is not one of those listed under Block 20 of Appendix E.

3.1.2.4-134

The capability shall be provided to print the SF 50 Remark associated with SF 50 Comment Code Y35 with the variable contained in this remark set equal to Empl Lclty Adjstmnt Anl Amt when Empl Sch Lclty Adjstmnt Amt causes Empl Adjstd Basic Pay Amt to be limited by the Salary Cap.

OUTPUTS

The following outputs shall result from SF 50 Processing.

3.1.2.4-200

SF 50: Print Status updated on suspended personnel actions.

3.1.2.4-300

SF 50 Notification of Personnel Action, Core Report 150; included in Appendix G.

3.1.2.5 SF 52 Processing

NPPS shall provide the capability to print the SF 52 (Request for Personnel Action) for any employee transaction requiring an OPM/NASA HQ NOAC.

INPUTS

The inputs for SF 52 Processing will be personnel actions.

PROCESSES

3.1.2.5-100

The capability shall be provided for the contents of SF 52 (Core Report 149) to be printed based on the requirements as specified in Appendix E.

3.1.2.5-101

The capability shall be provided to print a combination SF 52 (two separate actions on the same SF 52) when an employee has two personnel actions with the same Effective Date that have SF 52: Combination set to Y and are sequenced first and second.

3.1.2.5-102

The capability shall be provided for the user to request reprinting of the last set of SF 52s that was previously printed.

3.1.2.5-103

The capability shall be provided for the user to select SF 52s to be printed by specifying all SF 52s not yet printed, SF 50s for selected SSNs, SF 52s for specific NOACs, SF 52s between two given Effective Dates, all SF 52s for a Facility, or all SF 52s for an Action Update Clerk.

3.1.2.5-104

The capability shall be provided for the user to specify to negate the normally automatic setting of the SF 52: Print Status to P (Printed) during the SF 52 process.

3.1.2.5-105

The capability shall be provide for the user to specify whether or not to ignore the SF 52: Print Status during the selection of SF 52s to be printed.

3.1.2.5-106

The capability shall be provided to print a specified number of SF 52s.

3.1.2.5-107

The capability shall be provided to print the four levels of detailed organizations in accordance with Appendix E on the SF 52. A capability shall be provided to print detailed Organization Titles based on a hierarchical structure. This technique is demonstrated in Table 3.1.2.1.2-2. A capability shall also be provided to allow the user to specify the Organization Titles that are to print on

the SF 52 for each organization. This technique is demonstrated in Table 3.1.2.1.2-3.

3.1.2.5-108

The capability shall be provided to display online a count of the number of SF 52s that will print based on the given selection criteria and to allow the user to discontinue processing if necessary.

3.1.2.5-109

The capability shall be provided to deny concurrent SF 52 processes. Only one SF 52 request may be processed at any given time.

3.1.2.5-110

The capability shall be provided for the user to modify the default destination of where the SF 52s are to be printed.

OUTPUTS

The following outputs shall result from SF 52 processing.

3.1.2.5-200

SF 52: Print Status updated.

3.1.2.5-300

SF 52 Request for Personnel Action, Core Report 149; included in Appendix G.